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To : Chief, Organization & Methods Service

DATE: 4 May 1953

FROM : Chief, Classification and Wage Division

SUBJECT: Classification Survey Report, Office of Training (General)

l. Transmitted herewith is a copy of the classification survey report of the Office of Training (General). The report includes organizational charts, functional and program data, and the basis for the classification determination for each position. A Position Description for each position discussed in the report is available in this Division for your use if and as required.

2. It is hoped that the information contained in the report will be of interest and useful in connection with the function of your Office.

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Attachment

Classification Survey Report, Office of Training (General)

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